

TO: VIRGINIA DEPARTMENT OF EDUCATION

FROM: Albemarle County Public Schools

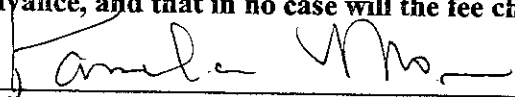
SUBJECT: 2014-2015 DRIVER EDUCATION PROGRAM APPROVAL CERTIFICATION

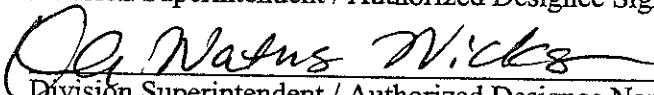
I certify the proposed driver education program submitted by each of the following schools meets all requirements for a state-approved program as specified by the Code of Virginia and the Curriculum and Administrative Guide for Driver Education in Virginia. I understand that only teachers with a valid Virginia teaching license and an endorsement in driver education may deliver classroom and in-car instruction. I understand that approved paraprofessionals may conduct in-car driver education instruction when supervised by properly-endorsed staff. I certify that all classroom and in-car driver education teachers, and all paraprofessionals who will conduct in-car driver education instruction, are listed on the application for DRIVER EDUCATION PROGRAM APPROVAL, which will be attached to this certification and sent to the Virginia Department of Education.

I understand that students who receive instruction from a teacher without proper endorsement will not be eligible for a Virginia drivers license.

Institute/School/Center Name	Students receiving in-car instruction during the regular school year 2013-2014	Classroom/in-car driver teacher/instructor for school year 2014-2015	
		Teachers	Instructors
Albemarle High	129	10	2
Monticello High	120	4	1
Murray High	0	1	0
Western Albemarle High	113	6	2
Total	362	21	5

I certify that the cost information displayed on the "IN-CAR DRIVER EDUCATION PROGRAM COST FORM" displayed as the last page of this report and used to calculate the "Maximum Allowable Fee" is correct, that any increase to the proposed student fee of \$270 will be reported to the Department of Education in advance, and that in no case will the fee charged exceed the \$274.57 "Maximum Allowable Fee."


Division Superintendent / Authorized Designee Signature


Division Superintendent / Authorized Designee Name

08/13/2014

Date

8/15/14
Date

Karen Waters-Wicks
Person Who Completed the online form

(434) 975-9451
Contact Person Telephone Number

VIRGINIA DEPARTMENT OF EDUCATION IN-CAR DRIVER EDUCATION PROGRAM COST FORM

Report of in-car driver education program costs for 2013-2014 (excluding summer school), and calculation of maximum allowable fee for school year 2014-2015.

a. Vehicles

Rental, Lease, or Purchase	\$16,672
Maintenance and Gasoline	\$14,050
Insurance	\$0

b. Personnel Costs for In-car Instruction

In-Car Teachers	\$74,318
In-Car Coordinators	\$6,349
In-Car Teacher's Aides	\$0
Fringe Benefits	\$6,275

b. In-Car Equipment and Supplies

Simulator	\$0
Teaching Materials, Films, etc.	\$872
Multiple-Car-Range Equipment	\$750
On-Street Equipment	\$1,844

d. Total Cost (calculated) \$121,130

e. Number of students who took behind-the-wheel during the 2011-2012 school year excluding summer school (pre-filled from school level forms) 362

f. Basic Aid Reimbursement (pre-filled) \$21,736

g. Average Per Pupil Cost (calculated) \$334.61

h. Per Pupil Basic Aid Reimbursement (calculated) \$60.04

i. Maximum Allowable Fee (calculated) \$274.57

By September 15, 2014, send all school-level driver education program approval forms with this signed form to ..

Vanessa Wigand,
Principal Specialist for Health Education, Physical Education, and Driver Education,
Office of Standards, Curriculum, and Instruction,
P. O. Box 2120,
Richmond, Virginia 23218-2120, or FAX the forms to 804-786-1597